



DEVELOPMENT MANAGER

Part time, London

ABOUT CREATE STREETS FOUNDATION

Create Streets is a social enterprise whose aim is to help communities develop and steward beautiful, sustainable and popular 'gentle density' places which residents and neighbours can love for generations, for people, prosperity and planet. Create Streets Foundation (CSF) is a registered charity conducting award-winning research into the impact of urban form on human wellbeing. We educate and empower neighbourhood groups to put these findings into practice.

Our work has been described as "inspiring", "very influential", "fantastic" and "the benchmark for great community involvement" and has won prizes from NESTA and INTBAU.

THE ROLE

Salary: £50,000 to £60,000 per year pro rata for 2 or 3 days per week

If you have experience of board-level interactions, fundraising with grants, corporates and high net worth individuals, this is an incredible opportunity to take a leadership role for a charity that is changing the debate and reality about how and where we live.

You will report to the trustees, develop and implement a fundraising and wider strategy to ensure that our aims are met in spheres of education, research and community work. In this key role, you will agree priorities with trustees, establish new existing relationships with trusts and foundations, develop our corporate case for support and develop plans to increase our grants and income from corporate and individual donors.

Your other duties will include:

- Stewardship and management of existing funder relationships
- Devising, leading and promoting fundraising events.
- Preparing and submitting applications to trusts, foundations and corporates, reporting regularly to the trustees on fundraising, strategy and delivery.

YOU

This is the right role for the right person who might have a wide range of previous experiences, but successful applicants are likely to:



- Have a track record of successful fund-raising or sales in a corporate, charitable or HNWI environment;
- Be highly organised, self-motivated and genuinely enthusiastic about the Create Streets work;
- Have proven experience of successfully presenting a case with persuasion and passion;
- Be able work both independently and in collaboration with other members of the Create Streets team;
- Be able to think creatively and pro-actively about different approaches to fundraising;
- Be IT-literate with good numeracy skills and experience of managing budgets (Microsoft Word, Excel, databases, Wordpress a plus); and
- Have excellent communication and people skills.

PERSONAL QUALITIES

You are:

- **Purposeful** with a real care for and alignment with Create Streets' mission;
- **Focused**: you keep going, you find the right solution, you don't accept 'no';
- **Proactive**: you are a 'self-starter' and you 'own problems';
- **Adaptable**: you enjoy the variety in our work and your role; and
- **A team player**: you are keen to help colleagues and confident enough to take advice from them.

HOW TO APPLY

For more information about Create Streets Foundation, please visit createstreetsfoundation.org.

To apply, please send a cover letter and CV to constance@createstreets.com.